

Regular Meeting of the Durham County Board of Health, held

March 14, 2002, with the following members present:

William Burch, William Small, Ellen Reckhow, Ruth Smullin, Dr. Philip

McHugh, Robin Blanton, Dr. William Bordley, Lorraine Salois-Deane,

and Dr. Ronald Spain.

Absent: Unexcused: Dr. Michael Royster and Sandra Peele

**CALL TO ORDER.** Mr. Burch, Chairman, called the Regular Meeting to order.

The Chairman reported that he delivered a plaque to Dr. Sydney Rose in appreciation for his dedication to Durham County Public Health. Dr. Rose served on the Board of Health in the dentist position for a total of nine years. He said that Dr. Rose was very appreciative.

Mr. Burch said the Health Director is attending a NACCHO Bioterrorism and Emergency Preparedness Committee Meeting in San Antonio, Texas.

**APPROVAL OF MINUTES.** Mr. Small made a motion to approve the minutes of January 10, 2002. The motion was seconded by Dr. McHugh and approved unanimously.

**APPROVAL OF ANNUAL GROSS FAMILY INCOME SLIDING FEE SCALE – 100% TO 250% OF POVERTY (NC DIVISION OF PUBLIC HEALTH-WOMEN’S AND CHILDREN’S HEALTH SECTION** (Revised 2-20-02, Effective 7-1-02).

**APPROVAL OF 2002 FINANCIAL ELIGIBILITY SCALE FOR NC BREAST & CERVICAL CANCER CONTROL PROGRAM** (Effective 7-1-02). Ms. Gayle Harris, Assistant Health Director, assumed the Health Director’s role in his absence. She reported to the Board that the sliding fee scale and the financial eligibility scale could not be changed and recommended adoption of both as presented.

Mr. Blanton made a motion to adopt the Annual Family Gross Income Sliding Fee Scale and the Financial Eligibility Scale as presented. The motion was seconded by Dr. Spain and approved unanimously.

**BUDGET AMENDMENTS.** Ms. Harris recommended Board approval of the following amendments.

- Recognize \$10,000 grant from the North Carolina Department of Health and Human Services for the Durham County Healthy Carolinians Initiative. The funds will be used to reimburse salary expense for Durham Health Partners’ Healthy Carolinians Coordinator.
- Recognize \$1,500 grant from the American Cancer Society. The money will be used to provide breast cancer awareness education at John W. Neal Middle School, provide incentives to participants, and purchase supplies for the pilot project.
- Recognize \$1,000 grant from the Health Action Committee. This committee is comprised of the American Cancer Society and the American Lung Association. The funds will be used to conduct activities for Teens Against Tobacco Use in 5 elementary schools and 3 middle schools.

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Ms. Harris said that these budget amendments require no additional county funds.

Mr. Small made a motion to approve the budget amendments as presented. Ms. Salois-Deane seconded the motion and it passed with no opposition.

**FY 2002-2003 BUDGET SUMMARY.** Ms. Marcia Robinson presented a summary of proposed FY2002-2003 budget.

Ms. Robinson and Ms. Harris responded to questions from the Board during the budget discussion.

Ms. Robinson reported that the County Manager has requested a 5% cut in each Department's FY2002-2003 operating budget from FY2001-2002 budget amount to recover the loss of \$6.5 million in State revenue. The Health Department will reduce its budget by \$464,138, which includes a reduction of 7.4 FTE positions and the 5% reduction in operating cost.

Ms. Harris stated that the Governor's Office has asked for an additional 15% reduction from the State Health Department. She said it remains unclear at this time as to how this reduction will alter the Health Department's funding.

The Board discussed how reducing operating expenses and the vacant position cuts would impact various program areas.

Mr. Small said the Department has no choice but to work under the restraints that the reductions will dictate. He complimented the Leadership Team for their hard work in the development of this budget. He said they are committed to work very hard to maintain quality in their respective departments.

Ms. Salois-Deane said she understood in the Finance Committee meeting that the vacant positions were not being eliminated but would not be funded. She said the Health Director expressed hope that the Department will be able to maintain its quality and quantity of services that it now provides the community.

Ms. Harris said after the Finance Committee met with the Leadership Team that the County has determined that the 7.4 FTE vacant positions on the elimination list would have to be requested at a later date.

There was further discussion regarding various program areas and the loss of the 7.4 FTE vacant positions.

**FINANCE COMMITTEE REPORT.** Mr. Small, Chair, Finance Committee, presented the Committee's motion the proposed FY2002-2003 budget be adopted by the Board and submitted to the Board of County Commissioners. Mr. Blanton seconded the motion and it was approved with no dissenting votes.

**NEW COMMITTEE ASSIGNMENTS.** The Chairman asked for the Board's input into the forming some additional committees:

- Legislative Committee (4 or 5 members) to help the Board to examine its current priorities and to become actively involved in reacting to public health legislation that impacts the

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Department and to build relationships with the local elected representatives,

- Continuing Education (1 or 2 members) to plan discussions on topics or issues pertinent to public health, and
- Planning Committee (4 or 5 members) to work with the staff to develop a long-term vision to address issues, resolve unmet needs, and the future of public health.

The Board was receptive to the creation of the new committees and to the advantages that they would provide its members. The Board believes that the Legislative Committee would have an opportunity to strengthen the Board's ties with the Board of County Commissioners and that the Planning Committee would be able to help the Department to develop a 5-year strategic plan. The plan would enable the Department to focus and address the health trends and priority areas that were pointed out during the presentation by the Health Director at the Board Retreat.

There was further discussion by the Board.

The Board discussed the need to define the objectives of these new committees and the importance of the Health Director and the staff's input for the Legislative and Planning Committee.

Several members volunteered to serve on the newly created committees. Other Board members will be added to these committees at a future meeting.

Legislative Committee: Ms. Reckhow and Dr. McHugh

Planning Committee: Mr. Small and Robin Blanton

Continuing Education: Dr. Spain

Mr. Burch also discussed the possibility of the more tenured members serving as mentors for the newer Board members.

Ms. Smullin reported that Ms. Salois-Deane has done a great deal of research regarding the role of a proactive and effective Board of Health member in the community. Ms. Smullin asked that perhaps she could share this information with the Board of Health at a future meeting.

Ms. Salois-Deane said she would share with the Board general information gathered at a meeting of the North Carolina Association of Boards of Health and from published materials at its next scheduled meeting.

**OTHER BUSINESS.** Mr. Burch said that Dr. Bordley has brought to his attention the issue of Board members receiving compensation for attendance at the meetings. Dr. Bordley would like the Board to consider that the compensation received by the members be returned to the Department budget.

Ms. Reckhow suggested that the compensation item be investigated by the Administration and the results provided to the Board.

Ms. Reckhow led a discussion regarding the procedure that the Health Department follows to submit budget amendments for the Board of County Commissioner's agenda prior to Board of Health approval.

(...Under certain circumstances where funds could be lost to the Health Department as a result of a delay caused by first bringing the matter before the Health Department Board prior to submitting the matter to the Board of County Commissioners for approval, the Director may confer with the Chairman and Vice Chairman of the Durham County Board of Health; and upon receiving their approval, the Director may submit said budget amendment to the Durham County Board of

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Commissioners without formal action by the Durham County Board of Health....Resolution dated 12/10/91)

Ms. Reckhow requested additional research regarding this item and how the Health Department's procedure compares to other county agencies.

Ms. Reckhow said that Representative H. M. Michaux has a bill to raise the cigarette tax. She said she applauded this action and it is a good way to raise money at this point in time, given the State's plight. In addition it has side benefits of being positive in terms of reducing teen smoking.

There was Board discussion.

The Chairman and Ms. Reckhow will prepare a letter from the Board of Health to urge legislators to support the cigarette tax increase be set at a higher rate.

**HEALTH DIRECTOR REPORT – MARCH 2002.**  
**ENVIRONMENTAL HEALTH DIVISION**

- Public Health and emergency response personnel from Chatham, Person, Orange and Durham Counties gathered on January 22, 2002 for a "Bioterrorism Tabletop Exercise" at the Durham Marriott. The Durham County Health Department coordinated the exercise. Samara Adrian, North Carolina Public Health Department's Bioterrorism Planner, served as the facilitator to provide course material and conduct the exercise. The exercise proved to be useful for those counties that had done little or no planning prior to the exercise. As the material was presented during the day, it was obvious that Durham's emergency response team had already made much progress in preparedness planning for a bioterrorism event.
- Robert Brown, Environmental Health Supervisor of the Water & Waste Section, and Donnie McFall, Division Director, met with Chuck Hill and Glen Whisler of County Engineering and Ken Shuster of the North Carolina Division of Water Quality (DWQ). Each agency shared information regarding efforts directed toward correction and/or compliance of private "sand-filter" sewage disposal systems. Through the manual research of numerous hard files by one division staff member, 5,142 permits for sand-filter discharge systems were identified in Durham County. Approximately 2,000 of these systems have been eliminated through the connection of residences to municipal sewer. A few hundred have been investigated and permitted by DWQ. Durham County Engineering has identified fifteen municipal sewers and/or water projects but can only proceed if funding is made available.
- Once again, as cosponsors of the food handlers ServSafe class, General Inspections staff presented course material for the certification course for foodservice managers. By sitting for the class and passing the exam one staff member not only qualified as a "Certified Foodhandler" but also gained continuing education hours required to maintain state registration.
- Dr. Esther Okeiyi, Director of the Dietetic Internship Program at the Department of Human Sciences, North Carolina Central University, requested a presentation for her Food and Nutrition class on campus. Donnie McFall, Division Director, provided information regarding food sanitation and inspection. Many students stayed after class and demonstrated continued interest with many questions.

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- Phil Woodell, Environmental Health Specialist with the General Inspections Section, has taken Spanish-speaking classes offered by the County. With continued self-study Phil is now able to provide written comments, in Spanish, on inspection sheets.
- Donnie McFall, Division Director, addressed private water supply well problems for Santee Road before the Durham City Council and the Durham Board of County Commissioners. Water analysis and survey results, low yield wells and positives for total coliform, were shared. The Health Department also went on record supporting extension of municipal water to the area. After years of debate and consideration, the residents of Santee Road should get municipal water in the near future. A golf course developer has offered to pay and City Council approved an extension of the urban growth boundary.

**NURSING DIVISION**

**Family Planning**

- In January 2002, 85 Initial exams were performed in Family Planning Clinic, and 167 Annual exams were performed. This compares to 87 Initial and 165 Annual exams performed in January 2001.
- In February 2002, 72 Initial exams and 168 Annual exams were performed. In February 2001, 97 Initial exams and 136 Annual exams were performed. The totals have been about the same for these months even though the percentage of Spanish-speaking patients continues to increase. In January 2002, 62% of the patients seen in Family Planning Clinic were Hispanic.

**Maternal Health Program**

<b>Encounters</b>	<u>January</u>	<u>February</u>
Adult OB Clinic Encounters	<b>542</b>	<b>543</b>
Teen OB Clinic Encounters	<b>121</b>	<b>132</b>
Maternity Care Coordination Services	<b>571</b>	<b>557</b>
Maternal Outreach Services	<b>89</b>	<b>108</b>
Postpartum Home Visits	<b>39</b>	<b>39</b>
Newborn Home Visits	<b>39</b>	<b>39</b>

- Fifty-two percent (52%) of the patients seen in the OB Clinic in both January and February were Hispanic.
- Hispanic orientation classes started in February when Monica Velasquez, a part-time interpreter, was hired. At least 16 new Hispanic patients per week can now be seen.
- Renovations in the OB Clinic started at the end of February. The changes will create space for two clerks at the OB Intake window, which will decrease waiting times for patients checking in and out of the clinic.
- Flu vaccines were offered and administered to prenatal patients in the second and third trimesters of pregnancy.

**Child Health Program**

**Child Care Health Consultation**

- Norma Hodge, RN, PHN I, completed the work for the Child Care Consultant credential. She will officially “graduate” and receive her credential certificate at the annual Child Care conference in

March. Myra Sample, RN, PHN I, began the training for the credential during the last week of February.

- Due to increasing demand for nutrition services in this project, Durham's Partnership for Children allowed unused personnel money to increase the nutritionist's time in this project from 52% to 80%. The request for renewal funds for this project was submitted on March 1.

#### **Linkages to Families**

- The staff in this project continues to regularly enroll low-income Spanish-speaking women. Because this has resulted in a higher demand for interpreter time, Durham's Partnership for Children approved unused personnel funds to be re-allocated to increase the interpreter contract. The interpreter is now used 20 hours per week instead of 16.

#### **Health Check**

- The Division of Medical Assistance (which funds this project) has notified Health Departments that Health Check staff can use up to 25% of their time in Health Choice promotion activities. The staff has participated in promotion in the past, and is very familiar with Health Choice. Evelyn Allen, Health Check Outreach Coordinator, will now attend the Health Choice Coalition meetings (along with Gayle Harris and Sue Guptill) so that the project can be more fully integrated with community efforts.

#### **Miscellaneous Activities**

- Sue Guptill, RN, MSN, supervisor, attended the NC Interagency Coordinating Council for Young Children with Special Needs meeting in Atlantic Beach on January 11.
- On February 8, Sue Guptill assisted Laura Schenkman at the Developmental Evaluation Center and Wendy Burnette of Durham Council for Infants and Young Children with Special Needs in training staff at various agencies in administration of the Ages and Stages Questionnaire and general Developmental Screening Clinic procedures.

#### **Home Health**

- Claire Hammitt, Supervisor of Home Health, will retire April 01, 2002.

#### **Jail Health**

- Two new staff members are currently in orientation. Jacquelyn Howell, R.N. has twenty plus years of experience in all aspects of nursing. Chelsea Bobbitt, L.P.N., has one year of nursing experience with several years of working with substance abuse patients in another capacity. She is currently in a program that will enhance her skills in working with substance abuse patients. After she completes that program, she plans to enter the Associated Degree Nursing Program at Durham Technical Community College.
- Sadie Vestal is precepting a nursing student from UNC in the RN to BSN Program.

#### **School Health**

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- The NC ADHD Project invited Janice Anderson to participate on a panel January 10-11 talking about how medical practices can partner with schools to support students with ADHD.
- Catherine Medlin presented an in-service on medication administration to DPS staff on January 23.
- Catherine Medlin coordinated a presentation on Health Issues to Latino/a parents at Oak Grove Elementary on January 25.
- Catherine Medlin chaired the regional meeting of the School Nurse Association of NC on February 1 attended by 8 school nurses from the Health Department. Dorothy Caldwell, a nutrition consultant from the NC Division of Public Health, provided continuing education on the problem of Overweight Children.
- Janice Anderson, Clementine Buford, and Verna Conklin participated in the executive board meeting of the School Nurse Association of NC on February 8.
- Peggy Best (DPS hired nurse for exceptional children) and Tasha Allen chaired a regional meeting of exceptional children nurses and teaching staff on February 15 attended by 3 nurses from the Health Department. Continuing Education focused on accessing community resources including Single Portal of Entry and CAP-MR and CAP-DD.
- Verna Conklin represented school nurses at the Project Graduation Committee meeting on February 26. She has been working with this Committee since 1992 to ensure a successful event. Almost every year she has attended the event herself as part of the team to provide first aid.
- Verna Conklin and Mary Miner recruited and scheduled presenters at several health fairs for middle and high schools during February.
- Clementine Buford is precepting a UNC nursing student this semester.
- Peg Wolfe, Program Supervisor, announced her retirement as of on May 1.

**Neighborhood Nursing**

- Ann Milligan and Joyce Snipes assisted Project Stand, the Syphilis Elimination Team with planning a door-to-door event in the Fayetteville Street Community.
- Ann Milligan and Joyce Snipes established an on-going monthly women's support group, **Keeping It Real**, in the Fayetteville Street Community.
- Kerry Smith participated in the Durham County Adolescent Pregnancy Prevention executive board meeting.
- Kerry Smith presented information on current infant mortality statistics to the Health Advisory Board for Operation Breakthrough.
- Kerry Smith is precepting RN to BSN student from NCCU.
- Ann Milligan, Joyce Snipes, and Kerry Smith continue to assist residents with referrals to DSS, After School Care, Mental Health, Employment Security Commission, Lincoln Community Health Center and other area resources.

**DENTAL DIVISION**

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- Attended January monthly meetings for the Dental Van, Head Start Health Services Advisory Committee, and the Health Department School Health Team.
- Provided dental screenings for new Head Start enrollees.  
During February Dr. McIntosh attended the Durham-Orange County Dental Society meeting, DC Board of Health retreat, DC Board of Health Finance Committee meeting, and DCHD School Health Team meeting.
- Dr. McIntosh provided a Dental Health Education presentation at Glenn Elementary School on Feb.28th.
- Phyllis Garrison, DPH Hygienist, provided a Dental Health exhibit for Dental Health Month at South Square Mall on Feb. 21<sup>st</sup> and 22<sup>nd</sup>. Ms. Garrison also did several classroom presentations in Durham Public Schools and various community organizations.
- Sadly, we bided farewell on Feb. 28th to our Public Health Hygienist, Phyllis Garrison, who gave 16 years of service to the community of Durham County.
- The Dental Van provided dental services to WG Pearson Elementary the month of January, Eastway Elementary Feb. 4 – 13, and YE Smith Feb. 14 – 26.

**Dental Clinic 2001-02**

	January		February	
	Patients	Procedures	Patients	Procedures
Health Choice	9	33	10	38
Sliding Fee	40	198	27	120
Medicaid	99	466	104	480
<b>Total</b>	<b>148</b>	<b>697</b>	<b>141</b>	<b>638</b>

**Dental Van**

	January		February		
	Patients	Procedures		Patients	Procedures
<b>WG Pearson</b>	33	435	<b>Eastway</b>	39	243
			YE Smith	21	232

**NUTRITION DIVISION**

**Infant Mortality Prevention—Medical Nutrition Therapy**

- Provided 152 medical nutrition therapy services to pre-conceptual women, high-risk pregnant, or families with high-risk infants.



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- Provided 26 consultations to caregivers and providers regarding patient care.
- Screened 1,333 patient records for nutritional risk.

**Child Wellness—Child Care Nutrition Consultation**

- Presented 15 nutrition education programs to a total of 250 children enrolled in childcare centers.
- Conducted 3 nutrition education sessions to a total of 19 providers on food allergies and mealtime behavior. Results of pre/post tests showed 11 of 19 gained new knowledge.
- Presented nutrition education session to a group of 9 parents.
- Conducted 25 childcare center visits to promote nutrition consultation services.
- Provided a total of 85 consultations to 40 providers and 45 parents.
- Provided 640 written sources of information to families.
- Completed a quality improvement/assessment survey for 1 center.
- Developed/revised parent or guardian letters that detail North Carolina lunch requirements for diets for vegetarianism and food allergies for day care children.
- Created a report for a Partnership grant on daycare meal inadequacies.

**Child Wellness—Medical Nutrition Therapy**

- Received 61 new referrals for medical nutrition therapy.
- Provided 103 medical nutrition therapy services to children.
- Provided 97 consultations to caregivers and providers regarding patient care.

**Child Wellness—Schools**

- Conducted 194 classroom nutrition sessions (65 included taste tests) in DINE target schools. A total of 3,204 student contacts were made (kindergarten-fifth grade).
- Created bulletin board displays focusing on fruits and vegetables and food groups at Powe Elementary (reaching 502 students); Spaulding (reaching 283 students); Fayetteville Street (reaching 384 students); and Bethesda (reaching 755 students); created vegetable bulletin board in cafeteria line at Powe Elementary reaching 502 students.
- Conducted 38 meetings/contacts with target school staff (principals, cafeteria managers, teachers) regarding Power Panther and milk tasting promotions, and scheduling classroom educational activities).
- Participated in health fairs (focus on fats) at Lowes Grove Middle School for 270 6<sup>th</sup> graders, Githens Middle School (50 participants), and Jordan High School for 120 12<sup>th</sup> graders.
- Conducted Healthy Achievement Training for Burton Elementary School Staff, and completed Healthy Achievement Manual revisions.
- Convened Health Achievement Advisory Council Meeting.
- Conducted presentation on fruits and vegetables at Kids Café for 17 children. A taste test using raisins was provided to illustrate how easy it is to achieve 5-a-day.
- Conducted 1% milk taste test at Fayetteville Street and Bethesda Elementary schools in collaboration with cafeteria managers, principals, and milk sales representative (featured banners, cafeteria decorations, pictures, educational handouts and extenders).

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- Completed and sent the DINE for LIFE FY 03 proposal to North Carolina Nutrition Network.

**Success Stories and “Quotable Quotes”**

- Ms. Pryor requested a nutrition activity for “curriculum integration” in her 3<sup>rd</sup> grade class at Fayetteville Street.
- An agreement was obtained from cafeteria managers at Fayetteville Street and Bethesda to allow their milk supplier to conduct a taste test of 1% milk.
- The Spanish language teacher at Burton reported to a nutritionist that after rewarding a student with a piece of candy, the student gave it back to her and stated “Ms. Rachel is coming to teach my class and I don’t want her to be disappointed in me.”
- A kindergarten student felt her mother’s upper arm and told her, “you must be eating too much food from the top of the pyramid, your arms are getting fat.”
- As kindergartners were getting settled in before the nutritionist started teaching, she overheard one student tell another that, “her classes are awesome!”
- A 4<sup>th</sup> grade student at Fayetteville Street reported he and his mother made the “Breakfast Sundae” at home after he learned how to make it in nutrition class.
- A 3<sup>rd</sup> grade student at Spaulding reported he had made the pudding (low fat milk and chocolate pudding) at home after learning how to make it in nutrition class.
- In a focus group test of the Alive! Newsletter, 89% of participants reported to the nutritionist that they had learned new knowledge/skills, and the newsletter would help them make positive nutrition and/or physical activity changes in the future.

**Adult Health Promotion—Medical Nutrition Therapy**

- Received 48 new referrals for medical nutrition therapy.
- Provided 60 medical nutrition therapy services to adults.
- Provided 21 consultations to caregivers and providers regarding patient care.

**Adult Health Promotion—Community Outreach**

- Conducted 4 group education sessions at Duke Street and West Durham, Memorial Street and Preiss-Steele senior centers to a total of 56 seniors on “Sodium Smarts”.
- Conducted a training session for 10 participants at Genesis Home. A taste test comparing generic and national brands of several food items was provided.
- Convened 2 meetings of the Food Security Coalition (total of 15 members attended). Goal is to continue collaborative efforts with this agency. DINE for LIFE provides nutrition information to be included with food donations distributed by Coalition members.
- Developed and presented a PowerPoint presentation/handouts “Feeding your family without starving your wallet” to adults at Genesis Home.
- Visited/toured North Carolina Food Bank in Durham, gathered information on how the food bank functions.

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- Conducted a health fair (75 participants) at Eagle Summit Christian Fellowship Church. Topics/handouts included “Eating Heart Smart”, “Tips for Cutting the Fat”, and “Recipe Modification Tips”.
- Created “Sodium Smarts” (a form of nutrition jeopardy with questions pertaining to blood pressure and diet) for use in senior centers.
- Twelve restaurants have signed on to participate in Winner’s Circle, and initiated contacts with 7 additional restaurants for possible participation.
- Contacted Ninth Street Bakery, Herald-Sun, and Food and Dining Editor of El Centro to determine potential involvement with Winner’s Circle Council.
- Fowler’s Market and Flavorich were contacted regarding potential Winner’s Circle partnership in convenience stores.
- Conducted 3 focus group sessions for a total of 30 participants at Dove House and White Rock Baptist Church. Participants surveyed provided very positive feedback on the bus ads (food safety, folic acid and physical activity) and the Alive! Newsletter.
- Sent letter of invitation to potential members of the DINE for LIFE Advisory Board (packets included copy of Alive! Newsletter, short survey, DINE for LIFE brochure and fact sheet).

**Media**

- Proclamation received from Governor Mike Easley for Winner’s Circle, announcement posted on Governor’s web site.
- Proclamation received from Durham County Commissioners for Winner’s Circle, meeting televised on local government Time Warner Cable channel, agenda published on Durham County web site.
- Winner’s Circle article appeared in Durham Convention and Visitors Bureau Bullseye e-mail newsletter.
- WRAL TV 5 interview by morning reporter Volanda Calloway at Elmo’s Diner for Winner’s Circle, live shot from Ninth Street Bakery, taped interview played February 1st.
- The Herald-Sun has agreed to promote Winner’s Circle restaurants through their Sun Card program. Winner’s Circle article is included in the Herald-Sun Food and Dining section (circulation 62,000).
- Winner’s Circle article posted on Herald-Sun web site.
- Winner’s Circle PSA on WDNC public radio station.
- Wrote article for the Fayetteville Street and Powe February newsletter.
- Wrote an article for the Child Care Health Coordination Program Newsletter.
- Met with Herald-Sun Newspaper staff member regarding “Newspapers in Education” series to plan March activities related to nutrition and news information.
- Wrote article on National Nutrition Month for School Health Notes (readership of 3000).
- Created four new DATA Bus ads in English and Spanish promoting calcium and 5-a-day.
- NIE ad “Ready, Set, Health 2002” promoted in Herald-Sun; Flyers to Schools/teachers in Durham.

**Continuing Education/Training Attended**

- Southeast United Dairy Industry Association presentation to Durham Public Schools cafeteria managers, as support for partnership with

SUDIA. Topics included 2002 initiatives (expanding breakfast, school promotions, milk temperature, etc.)

- Intensive Nutrition Course for Pediatrics, sponsored by University of Alabama-Birmingham
- American Dietetic Association Public Policy Workshop in Washington, D.C.
- North Carolina Legislative meeting at Raleigh Food Bank
- HIPAA Compliance: Understanding And Implementing The Security and Privacy Regulations in North Carolina
- North Carolina Initiative on Childhood Obesity, sponsored by the Raleigh Region, School Nurse Association of North Carolina

**GENERAL HEALTH SERVICES CLINIC**

**BCCCP/Adult Health Screening Program**

- 8 women in January and 7 women in February were screened in the BCCCP Program.
- 60 women in January and 87 women in February were screened for domestic violence.
- 246 persons in January and 140 persons in February were screened for hypertension.

**Communicable Diseases Screening**

- 429 persons in January and 328 in February were screened in STD Clinic
- 362 persons in January and 353 in February were screened for HIV: (209 persons in January and 243 in February) were tested at Durham County Health Department; (143 in January and 100 in February) tested at Lincoln Community Health Center; (10 persons in January and 10 persons in February) tested at the Durham County Jail. There were 5 positive tests in January and 3 positive test in February.

**Reportable Diseases (Other than STDs)**

	January	
February		
• Hepatitis A:	1	0
• Hepatitis B, Acute:	0	1
• Hepatitis B, Carrier:	0	0
• Rabies Bite Investigations:	4	3
• Tuberculosis Cases:	5	2
• Campylobacter:	1	3
• Salmonellosis:	1	4
• Shigella:	1	3
• E. Coli 0157:H7:	0	0
• Cryptosporidiosis	0	0
• Pertussis	1	0

**Outbreaks**

None

**Immunizations**

Immunizations given: 549 in January and 362 in February  
2 influenza outreach immunization clinics in January.

**Pharmacy**

Prescriptions filled: 4,871 in January and 3,674 in February

**Laboratory**

Tests performed: 5,782 in January and 5,590 in February

**Activities of Staff**

- Sinatra Kitt, Immunizations Clinic, completed Spanish I class and enrolled in Spanish II class to begin in April.
- Three-year-old N. Meningitides case from Orange County had attended day care in Durham. Classmates and teachers were prophylaxed.
- Immunization Program provided prophylaxis to an acute Hepatitis A case diagnosed out-of- state.
- Diana Nelson, RN and Jennifer Sosensky attended a UNC sponsored course on *Basic Supervision for Health and Human Services* in Raleigh.
- Nancy Wolford and Tinisha Turner, Pharmacy, attended *HIV: Medications and Adherence Strategies* at Wake AHEC on February 1<sup>st</sup>.
- TB Clinic staff, in collaboration with School Health staff, provided information to Hispanic families at Oak Grove Elementary School.
- TB Clinic participated in a community outreach at an apartment complex in Durham. Twelve close contacts and household members to an infectious case of tuberculosis were tested.
- TB Clinic staff continues to provide directly observed therapy to close contacts of an active case of tuberculosis at a job construction site in Wake County. Index case resides in Durham.
- Pam Weaver and Robin Godwin-Livingstone attended Bioterrorism Planning Meeting in Raleigh focusing on development of surveillance system for communicable disease reporting and analysis. Additional federal funding for bioterrorism was also discussed.
- Regional Bioterrorism meeting held at Duke University Medical Center attended by Arlene Sena, Pam Weaver, Brian Letourneau, Michael Blocker and representatives from UNC Infectious Disease Division.
- Sandy McFall attended HIPAA Compliance Workshop in Raleigh with other Health Department staff on February 20<sup>th</sup>.
- Arlene Sena, MD continues to develop emergency procedures for Health Department.
- New procedure developed and implemented regarding PPD testing utilizing revised state guidelines.
- Jennifer Sosensky attended meetings at El Centro focusing on bilingual services and Project Life (AIDS education program).

**HEALTH EDUCATION DIVISION**

- Jessica Self was hired as the Program Manager for the Communicable Disease Education section and started work on January 14.
- Staff attended the Early Intervention Clinic's "Disclosing to Your Friends, Partner, and Family You are HIV+" workshop at Lincoln Community Health Center.
- Conducted outreach training for North Carolina Central University's (NCCU) HIV/STD Peer Educators. The peer educators named the

program S.A.F.E. (Save A Fellow Eagle). The eagle is the school's mascot. The program is a collaborative effort between Health Department's Division of Health Education and the NCCU Department of Health Education.

- Met with Dr. David Jolly, graduate assistants, and Residential Assistants (RA's) at NCCU to discuss recruitment efforts for "Safer Sex" sessions during the spring semester.
- Conducted four "Safer Sex" education sessions through the Project SAFE program.
- Attended weekly Peer Educator's Management Team meetings.
- Conducted STD training for Teen Voices (Planned Parenthood's Peer Education program).
- Attended a workshop at NCCU on "CDC-Identified Programs that Work in HIV Prevention".
- Attended the HIV/STD Region IV Community Planning Cluster Meeting.
- Caressa McLaughlin co-facilitated planning meetings for The Black Church Week of Prayer for the Healing of AIDS at North East Baptist Church.
- Caressa McLaughlin served as a speaker at North Carolina Central University addressing the roles and responsibilities of a Health Educator in the field.
- Conducted a STD/HIV presentation to a group of 12 preteen and teen girls at the Salvation Army Boys & Girls Club.
- Conducted an STD/HIV and Sexual Health information session at NCCU.
- Caressa McLaughlin and Jessica Self attended the World AIDS Day planning committee meeting at Carr United Methodist Church.
- Conducted an HIV/STD session at Lakeview School.
- Project StraighTalk began a new program at TROSA (Triangle Residential Options for Substance Abusers, Inc.). Staff will provide four educational sessions, meeting on a bi-weekly basis. Once the series has been completed, the cycle will start over in order to reach all of the residents at the facility. Tim Moore facilitated a session on the relationship between HIV/AIDS and Ashley Graham educated individuals on syphilis and other STD's.
- Attended the NC Syphilis Elimination Project meeting in Forsyth County.
- Provided education and information about STDs and safer sex at Baynes Hall on the campus of NCCU.
- Provided a review and update of Project STAND at the Community Advisory Council Meeting.
- Facilitated the monthly Project STAND Interdivisional meetings.
- Ashley Graham and Julio Olmos traveled to adult video stores in Durham to deliver educational materials and syphilis posters to be displayed in the stores.
- Attended the Materials Review Committee meetings at El Centro Hispano. The committee reviews STD/HIV education materials written in Spanish.
- Participated in the Magnolia Forum planning meetings this month. The Forum is for providers of HIV/AIDS services in the Triangle.
- Met with individuals from Duke DART, Alliance for AIDS Services Carolina, El Centro Hispano and others to develop and enhance collaborative relationships.

15 A Regular Meeting of the Durham County Board of Health, held March 14, 2002.

- Staff met with staff from El Centro Hispano to plan a collaborative event for STD Awareness Month in April.
- Conducted a STD/STI class for TOP participants at CIS Academy.
- Assisted TOP participants at Neal, CIS, and Githens Middle Schools with various projects.
- Conducted a Human Growth and Development class at Forest View, Y.E. Smith, Club Blvd., and Morehead Elementary Schools.
- Conducted TOP training for staff at the AMW Foundation.
- Attended TOP advisory meeting at CIS Academy.
- Conducted family life training for school nurses.
- Conducted an evaluation and planning meeting for participants of T.E.A.S.
- Participated in a health fair at Githens Middle School.
- Met with staff from the ?Y (Tobacco Youth Center), State, and from the Durham Public School (DPS ) Board of Education to discuss a tobacco policy.
- Jennifer Woodward attended several meetings with Bronwyn Blenn to establish a Tobacco-Free Schools Task Force.
- Coordinated a meeting for the Durham County Infant Mortality Task Force on January 8.
- Implemented a Breath of Life (smoking cessation) support group.
- Aimee Krans was asked to serve on the Legislation and Resource Development Subcommittee for the NC Governor's Council on Physical Fitness and Health.

**HEALTH DIRECTOR'S OFFICE**

- Met with Acting Police Chief and Chief Deputy Sheriff to discuss security at immunization/treatment locations during bioterrorism events.
- Participated in a National Association of County and City Health Officials survey (NACCHO) related to Bioterrorism Preparedness.
- Participated in multiple conference calls with state and local health officials regarding implementation of the Regional Bioterrorism Response Teams.
- Attended two Durham County Department Heads meetings.
- Chaired the United Way Durham Health Issues Team meeting.
- Attended UNC Hospitals Beacon Child and Family Program meeting.
- Attended the Durham Health Partners Board of Directors meeting.
- Participated in the Wellness Partnership's County Commissioners Presentation during the February 4<sup>th</sup> Work Session.
- Attended the Durham's Partnership for Children Board of Directors meeting.
- Participated in the Triangle-wide United Way Health Issues Team Product Branding meeting to redesign the logo used on advertising and marketing material during the next fund raising campaign.
- Hosted the Triangle Multi-County Bioterrorism Table Top Exercise.
- Participated in Centers for Disease Control and Prevention grant evaluation meeting with UNC School of Medicine, Division of Infectious Diseases.
- Participated in two Durham Board of County Commissioners retreats.

16 A Regular Meeting of the Durham County Board of Health, held March 14, 2002.

- Met with County Manager Mike Ruffin and Ms. Anita Keith-Foust regarding her concerns related to water quality in the Kentington Heights subdivision.
- Met with Durham Health Partners members and staff to discuss grant and funding strategy.
- Attended the 2002 Annual State HD Conference. Very favorable Durham-specific information from the Behavior Risk Factor Survey System was presented.
- Met with the Health Directors from Wake and Orange County to discuss Bioterrorism Preparedness coordination.
- Attended a breakfast meeting with the Human Services Directors, County Manager Mike Ruffin and Deputy County Manager Carolyn Titus.
- Attended the Durham City Council Public Works Subcommittee meeting to support extension of public water to the Santee and Baptist Road neighborhoods.
- Attended several Durham's Partnership for Children Executive Committee meetings.
- Attended Bioterrorism Medical Coordination Meeting hosted by Duke University Health System and including representatives from UNC and Wake Medical Center.
- Participated in multiple budget meetings to meet the County's budget reduction targets. Presented proposed FY 2003 Budget, including reductions, to the Board of Health Finance Committee.
- Participated in the Annual Durham County Board of Health Retreat.
- Met with Nancy Jenkins, new Executive Director of Carolina Access II, the Medicaid Managed Care Partnership.
- Attended a presentation and Q & A session by Ruben King-Shaw, Deputy Administrator of the Center for Medicare/Medicaid Services (formerly HCFA) at Duke University Medical Center.
- Participated in the Durham Adult Dental Access Initiative meeting.
- Attended the Multi Agency Terrorism Task Force meeting.
- Attended the statewide Regional Terrorism Response Team implementation meeting.

Dr. McHugh made a motion to adjourn the meeting. Ms. Smullin seconded the motion and it was approved with no opposition.

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William H. Burch, RPh, Chairman

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Brian E. Letourneau, Health Director